Department Description

Short Elliott Hendrickson Inc. (SEH®) is an employee-owned company comprised of more than 800 engineers, architects, planners, scientists and talented professionals who work to provide exceptional service and value to our public and private clients. SEH employee-owners solve our world’s complex challenges of renewing infrastructure, improving mobility, engineering clean water and designing better places all which contribute to Building a Better World for All of Us®. We’ve been in business for more than 90 years with evidence of our work in more than 40 states.

Brief Posting Description

We’re growing fast and we’re in the market for a Senior Architect who wants to build a team of talented architects within our Indianapolis, IN office.

Responsibilities for this position include:

- Working with local and regional teams to prepare full design projects
- Development and acquisition of architectural projects with new and prospective clientele
- Marketing SEH’s architectural services, preparing and conducting proposal presentations, and managing communication between clients, consultants and contractors

We’re proud of our diverse project portfolio and are growing. We’re in search of an experienced architect who is committed to our service values and wants to help us grow. Do we have your attention?
Required Qualifications:

- Bachelors Degree in Architecture with a minimum of fifteen (15) years of experience
- Licensed Architect in the State of Indiana
- Minimum Ten (10) years experience in Architecture and sales of professional services
- Previous experience within a Business Development role; proven success securing new business opportunities
- Recognized and well-connected with representatives from current and prospective clientele; acknowledged as an expert in one or more market sectors
- Previous management experience; ability to mentor junior architectural staff and/or other junior project staff through the design process
- Ability to understand how buildings are constructed and to create technical documentation that succinctly describe the work to be done
- Working knowledge of standard building code reviews; facility space planning, programming and interior functional layouts and site master planning and investigations
- Previous experience in proposal and client management; proven history in leading and winning proposals and project pursuits
- Proficient with Microsoft Suite including Microsoft Project
- Must possess a valid driver’s license and be able to provide own means of reliable transportation
- Ability to travel as needed for team meetings, client consultations, on-site inspections/visits, etc.

Preferred Qualifications:

- A Masters Degree in Architecture or related field
- Previous experience with facility planning and design within one or more of the following market sectors: Municipal, Transit/Public Transportation, Office/Facilities, Food Service, and Retail.
- Multiple state architecture licenses
- LEED AP, NCARB, PMP Certifications
- Working knowledge of Revit 2018 or similar BIM software
- Marketing and sales of professional services
- Business development aptitude and experience

How To Apply

For confidential consideration, apply online or send your resume and salary requirements via fax to 651.490.2138. Please refer to the job number if you choose to fax.

Short Elliott Hendrickson Inc. is committed to providing equal employment opportunity to all applicants and employees according to all applicable equal opportunity and affirmative action laws, directives and regulations of federal, state and local governing bodies and agencies. In keeping with this commitment, it is the policy of Short Elliott Hendrickson Inc. to base all employment decisions only on valid job requirements without regard to race, color, creed, religion, sex, national origin, genetic information, marital status, familial status, status with regard to public assistance, disability, age, sexual orientation, gender identity or status as a covered veteran.