March 2022

Job Title: Architectural Graduate / Architectural Designer  
Location: Indianapolis, Indiana

Job Summary:
Synthesis Incorporated is currently seeking a Architectural Graduate / Architectural Designer to collaborate with senior architectural staff to develop project design and documentation for the design studio and have interface with clients. This is an instrumental position which offers opportunity to collaborate closely with senior architectural staff and be involved throughout the life of a project.

About Us:
Synthesis Incorporated is an Indianapolis-based architecture and interior design firm that has been in business for 24 years. Our key markets are life science, health care, higher education, senior living, mixed use/multi-family housing, corporate and civic.

Our philosophy: encourage a free exchange of ideas ensuring design solutions that inspire interaction, support client goals, and enhance quality of life. For more information visit our web site at www.synthinc.com.

Duties/Responsibilities:
- Attend project kickoff, client meetings and design review meetings along with senior architectural staff
- Engage with senior architectural staff to research and develop project design
- Develop project design using our Responsible CreativitySM Process
- Develop construction documentation in alignment with office and client standards
- Assist with construction administration activities and site visits
- Experience coordinating a multi-disciplinary project team a plus
- Dedicated to ensuring a delighted client and industry partners

Requirements:
- Experience preparing design and construction documents using Revit.
- Understanding of other computer applications used in a professional design office such as Lumion, Photoshop, AutoCAD and Sketchup
- A strong work ethic and a drive to exceed client expectations
- Plan to work towards professional licensure or professional licensure completed
- A team player that enjoys the dynamic environment of a design studio

Preferred Education and Experience:
- Bachelor’s or Master’s degree in Architecture or Architectural Technology
- Strong graphic communication skills and proficiency in Revit, Lumion, Photoshop, AutoCAD and Sketchup
- Two to Five years of Professional Experience

Please send letter of interest, resume, and references to:
Synthesis Incorporated
Attention: Human Resources
HR@synthinc.com